



# Harris County Emergency Services District #20

12820 TC Jester Blvd • Houston, Texas 77038  
281-448-4084 Office • 281-583-1084 Fax

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## MINUTES OF AUGUST 7, 2025, REGULAR MEETING

**MEMBERS' PRESENT:** JOHNNIE PHOENIX ALDRIDGE, JODY PHAM TRUONG, JANE GUEVARA, CARMON SMITH

**MEMBERS ABSENT:**

**GUESTS:** See attached Sign-In Sheet

### **PUBLIC MEETING NOTICE POSTED AT:**

Harris County Clerk's office, Houston, TX 77251  
Station 41, 2950 Washington, Houston, TX 77038  
Station 42, 5335 Green Pines Lane, Houston, TX 77066  
Station 43, 7706 Fallbrook Dr., Houston, TX 77086  
Station 44, 12820 TC Jester Blvd., Houston, TX 77038

### **AGENDA ITEM 1 - CALL TO ORDER:**

The meeting was called to order by President Carmon Smith at 6:49 PM.

### **AGENDA ITEM 2 – COMMENTS FROM THE PUBLIC:**

Deferred.

### **AGENDA ITEM 3 -TO DISCUSS THE STATUS OF THE MINUTES FROM THE PREVIOUS MEETING AND TAKE ANY NECESSARY ACTION.**

Jody Pham Truong made a motion to approve the July meeting minutes; seconded by Jane Guevara; passed 4-0.

### **AGENDA ITEM 4 – TREASURER'S REPORT:**

Reviewed checks presented. (See attached) Jane Guevara made a motion to accept the financial report and to ratify and pay expenses and approve investments; seconded by Jody Pham Truong; passed 4 - 0.

### **AGENDA ITEM 5 – FIRE DEPARTMENT REPORT:**

Fire department report presented by Chief Andrew Nguyen. This report (please see attached) included information from July 2025. Carmon Smith made a motion to accept the report; seconded by Johnnie Phoenix Aldridge; passed 4 -0.

### **AGENDA ITEM 6 – TO RECEIVE A REPORT FROM MARTINEZ ARCHITECTS AND TAKE ACTION ON ISSUES RELATED TO THE DESIGN AND CONSTRUCTION OF A NEW FIRE STATION INCLUDING BUT NOT LIMITED TO CONTRACT PAY APPLICATIONS, CHANGE ORDERS AND AMENDMENTS, PLANNING, DESIGN, PERMITTING, BUDGETING, SOLICITING FOR FINANCING, AND ENGAGING ADDITIONAL CONSULTANTS.**

Carmon Smith made a motion to approve final pay app pending confirmation by council that the releases and consent from the bond company are in place; seconded by Jane Guevara; passed 4-0.



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**AGENDA ITEM 7 - TO REVIEW, DISCUSS AND TAKE ACTION ON FIRE TRAINING FACILITY PURCHASE.**

Deferred.

**AGENDA ITEM 8 - TO DISCUSS AND TAKE ANY NECESSARY ACTION TO AMEND THE NWVFD'S 2025 BUDGET.**

Deferred.

**AGENDA ITEM 9 - TO DISCUSS AND TAKE ANY NECESSARY ACTION TO AMMEND THE NWVFD'S 2026 BUDGET:**

Deferred.

**AGENDA ITEM 10 - TO DISCUSS AND TAKE ANY NECESSARY ACTION TO AMMEND THE DISTRICT'S 2025 BUDGET:**

Deferred.

**AGENDA ITEM 11 - TO DISCUSS AND TAKE ANY NECESSARY ACTION TO AMMEND THE DISTRICT'S 2026 BUDGET:**

Deferred.

**AGENDA ITEM 12 - TAKE ANY NECESSARY ACTION CONCERNING DISTRICT PROPERTY:**

Deferred.

**AGENDA ITEM 13 - TO RATIFY THE PREVIOUS MEETING'S APPROVAL OF NWVFD'S CONTRANT AMMENDMENT:**

Jane Guevara made a motion to ratify the previous meeting's approval of NWVFD's contact amendment; seconded by Johnnie Phoenix Aldridge; passed 4-0.

**AGENDA ITEM 14 - ATTORNEY'S REPORT: OTHER ISSUES AND MATTERS:**

Carmon Smith made this motion: "I move that the property tax rate be increased by the adoption of a tax rate of 0.099814, which is effectively a 4.31 percent increase in the tax rate"; it was seconded by Jane Guevara. The following members of the governing body voted for the property tax rate increase: Commissioner Jane Guevara, Commissioner Johnnie Aldridge-Phoenix, Commissioner Jody Pham-Truong and Commissioner Carmon Smith. No votes against. There was no one present who did not vote.

**AGENDA ITEM 15 – EXECUTIVE SESSION: TO DISCUSS AND TAKE ACTION ON PERSONNEL ISSUES PURSUANT TO SECTION 551.074, GOVERNMENT CODE TO DICUSS DISTRICT'S POSSIBLE REAL PROPERTY ACQUISITION:**

None.

**AGENDA ITEM 16 – TO TAKE ANY NECESSARY ACTION FROM EXECUTIVE SESSION.**

No session

**AGENDA ITEM 17-TO SCHEDULE AUGUST 2025 DISTRICT MEETING**

Meeting scheduled for September 9, 2025.

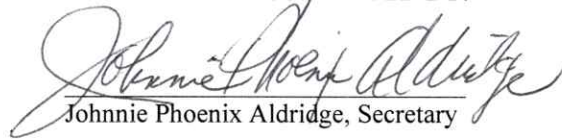


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RESPECTIVELY SUBMITTED BY:

  
Johnnie Phoenix Aldridge, Secretary