



Harris County Emergency Services District #20

12820 TC Jester Blvd • Houston, Texas 77038

281-448-4084 Office • 281-583-1084 Fax

MINUTES OF THE DECEMBER 14, 2023, REGULAR MEETING

MEMBERS PRESENT: JOHNNIE PHOENIX ALDRIDGE, CARMON SMITH, JODY PHAM TRUONG

MEMBERS ABSENT: JANE GUEVARA

GUESTS: See attached Sign-In Sheet

PUBLIC MEETING NOTICE POSTED AT:

Harris County Clerk's office, Houston, TX 77251
Station 41, 2950 Washington, Houston, TX 77038
Station 42, 5335 Green Pines Lane, Houston, TX 77066
Station 43, 7706 Fallbrook Dr., Houston, TX 77086
Station 44, 12820 TC Jester BLVD., Houston, TX 77038

AGENDA ITEM 1 - CALL TO ORDER:

The meeting was called to order by President Carmon Smith at 6:47 PM.

AGENDA ITEM 2 – COMMENTS FROM THE PUBLIC:

AGENDA ITEM 3 – TO DISCUSS STATUS OF MINUTES FROM PREVIOUS MEETING(S) AND TAKE ANY NECESSARY ACTION

Carmon Smith made a motion to accept October Regular Meeting Minutes; seconded by Jody Pham Truong; Passed 3-0.

AGENDA ITEM 4 - TREASURER'S REPORT

Reviewed checks presented. (See attached) Jody Pham Truong made a motion to accept the financial report and to ratify and pay expenses and approve investments; seconded by Johnnie Phoenix Aldridge; passed 3 - 0.

AGENDA ITEM 5 - FIRE DEPARTMENT REPORT:

Fire department report presented by Chief Wesley Cole. This report (please see attached) included information for November/December 2023. Motion made to accept the report by Carmon Smith; seconded by Johnnie Phoenix Aldridge; passed 3 -0.

AGENDA ITEM 6 – TO RECEIVE A REPORT FROM MARTINEZ ARCHITECTS AND TAKE ACTION ON ISSUES RELATED TO THE DESIGN OF DISTRICT FACILITIES INCLUDING BUT NOT LIMITED TO PLANNING, DESIGN, PERMITTING, BUDGETING, SOLICITING FOR FINANCING, ENGAGING IN CONSULTING ENGINEERS AND ARCHITECTS, SOLICITATION FOR CONTRACTORS.

Deferred.



Harris County Emergency Services District #20

12820 TC Jester Blvd • Houston, Texas 77038

281-448-4084 Office • 281-583-1084 Fax

AGENDA ITEM 7 – TO REVIEW, DISCUSS, AND TAKE ANY NECESSARY ACTION TO PURCHASE NEW STAFF VEHICLES.

Chief Nguyen went over truck options and reports from this month compared to December 2022. Carmon Smith made a motion to authorize the purchase of 3 new vehicles and authorize Chief Wesley Cole to sign any purchase orders and purchase said vehicles; seconded by Jody Pham Truong; passed 3-0.

AGENDA ITEM 8 - TO DISCUSS AND TAKE ANY NECESSARY ACTION TO AMMEND THE NWVFD'S 2023 BUDGET:

Carmon Smith made a motion to add 280,000.00 for the purchase of new vehicles; seconded by Jody Pham Truong; passed 3-0.

AGENDA ITEM 9 - TO DISCUSS AND TAKE ANY NECESSARY ACTION TO AMMEND THE DISTRICT'S 2023 BUDGET:

Deferred.

AGENDA ITEM 10 - TAKE ANY NECESSARY ACTION CONCERNING DISTRICT PROPERTY:

Deferred.

AGENDA ITEM 11 – TO AUTHORIZE AN AUDIT OF THE DISCTRICK'S 2023 FINANCIAL STATEMENTS.

Carmon Smith made a motion to authorize audit of the district's 2023 financial statements; seconded by Johnnie Phoenix Aldridge; passed 3-0

AGENDA ITEM 12 – TO REVIEW AND APPROVE THE DISTRICTS INVESTMENT POLICY AND INVESTMENT PERFORMANCE.

Jody Pham Truong made a motion to continue the same investment policy in 2024 as 2023; seconded by Carmon Smith; passed 3-0

AGENDA ITEM 13 - ATTORNEY'S REPORT: OTHER ISSUES AND MATTERS:

Deferred.

AGENDA ITEM 14 - EXECUTIVE SESSION: TO DISCUSS AND TAKE ACTION ON PERSONNEL ISSUES PURSUANT TO SECTION 551.074, GOVERNMENT CODE TO DICUSS DISTRICT'S POSSIBLE REAL PROPERTY ACQUISTION:

None.



Harris County Emergency Services District #20

12820 TC Jester Blvd • Houston, Texas 77038

281-448-4084 Office • 281-583-1084 Fax

AGENDA ITEM 15 – TO TAKE ANY NECESSARY ACTION FROM EXECUTIVE SESSION.

No session

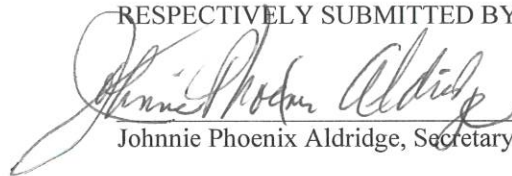
AGENDA ITEM 16 - TO SCHEDULE THE FEBUARY 2024 DISTRICT MEETING:

Regular Meeting set for Tuesday, February 6, 2024.

AGENDA ITEM 17 – ADJOURNMENT

With no further business to be considered, the meeting was adjourned by Carmon Smith; seconded by Jody Pham Truong; passed 3-0 at 7:29 PM.

RESPECTIVELY SUBMITTED BY:



Johnnie Phoenix Aldridge, Secretary