



# Harris County Emergency Services District #20

12820 TC Jester Blvd · Houston, Texas 77038  
281-448-4084 Office · 281-583-1084 Fax

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## MINUTES OF THE SEPTEMBER 14, 2023, REGULAR MEETING

**MEMBERS PRESENT:** JOHNNIE PHOENIX ALDRIDGE, CARMON SMITH, JODY PHAM TRUONG AND JANE GUEVARA

**MEMBERS ABSENT:**

**GUESTS:** See attached Sign-In Sheet

### **PUBLIC MEETING NOTICE POSTED AT:**

Harris County Clerk's office, Houston, TX 77251  
Station 41, 2950 Washington, Houston, TX 77038  
Station 42, 5335 Green Pines Lane, Houston, TX 77066  
Station 43, 7706 Fallbrook Dr., Houston, TX 77086  
Station 44, 12820 TC Jester BLVD., Houston, TX 77038

### **AGENDA ITEM 1 - CALL TO ORDER:**

The meeting was called to order by President Carmon Smith at 7:00 PM.

### **AGENDA ITEM 2 – COMMENTS FROM THE PUBLIC:**

Guest Speaker Dr. Jill Metcalfe came to discuss her Aldine ISD trustee position # 1

### **AGENDA ITEM 3 – TO DISCUSS STATUS OF MINUTES FROM PREVIOUS MEETING(S) AND TAKE ANY NECESSARY ACTION**

Carmon Smith made a motion to accept August Regular Meeting Minutes seconded by Jody Pham Truong; Passed 4-0  
Carmon Smith made a motion to accept August Special Meeting Minutes seconded by Jody Pham Truong; Passed 4-0

### **AGENDA ITEM 4 - TREASURER'S REPORT**

Reviewed checks presented. (See attached) Jane Guevara made a motion to accept the financial report and to ratify and pay expenses and approve investments; seconded by Jody Pham Truong; passed 4 - 0.

### **AGENDA ITEM 5- FIRE DEPARTMENT REPORT:**

Fire department report presented by Chief Wesley Cole. This report (please see attached) included information for August 2023. Motion made to accept the report by Jody Pham Truong; seconded by Johnny Pheonix Aldridge; passed 4 - 0.

### **AGENDA ITEM 6 – TO RECEIVE A REPORT FROM MARTINEZ ARCHITECTS AND TAKE ACTION ON ISSUES RELATED TO THE DESIGN OF DISTRICT FACILITIES INCLUDING BUT NOT LIMITED TO PLANNING, DESIGN, PERMITTING, BUDGETING, SOLICITING FOR FINANCING, ENGAGING IN CONSULTING ENGINEERS AND ARCHITECTS, SOLICITATION FOR CONTRACTORS.**

Jane Guevara made a motion to accept the recommendation of Martinez Architects and enter into contract negotiations with CA Walker Construction Company; seconded by Carmon Smith; passed 4-0.



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## **AGENDA ITEM 7 – TO DISCUSS AND TAKE ANY NECESSARY ACTION TO AMMEND THE NWVFD’S 2023 BUDGET:**

Deferred.

## **AGENDA ITEM 8- TO DISCUSS AND TAKE ANY NECESSARY ACTION TO AMMEND THE DISTRICT’S 2023 BUDGET:**

Jody Pham Truong made a motion to amend 2023 budget to provide payment for radios with 2023 funds and a motion to add \$300,000.00 to 2023 budget for Station 42; seconded by Carmon Smith; passed 4-0.

## **AGENDA ITEM 9- TAKE ANY NECESSARY ACTION CONCERNING DISTRICT PROPERTY:**

Deferred.

## **AGENDA ITEM 10-TO DISCUSS AND APPROVE THE DISTRICTS 2024 BUDGET:**

Carmon Smith made a motion to approve the 2024 budget and add \$15,000.00 for HCAD totaling \$60,000.00; seconded by: Jody Pham Truong; passed 4-0.

## **AGENDA ITEM 11- TO DISCUSS THE DISTRICT’S RECENT TAX RATE INCREASE HEARING AND TAKE ANY APPROPRIATE ACTION RELATED TO THE HEARING.**

Deferred.

## **AGENDA ITEM 12 –TO DISCUSS THE DISTRICT’S 2024 PROPERTY TAX RATE AND TO SET THE DISTRICT’S 2024 PROPERTY TAX RATE IN ACCORDANCE WITH APPLICABLE LAW INCLUDING TRUTH IN TAXATION REQUIREMENTS:**

Jody Pham Truong made the following motion “I move that the proposed property tax rate be increased by the adoption of a tax rate of \$.100000 per \$100 valuation, which is effectively a 12.03% percent increase in the tax rate”; commissioner Guevara seconded; passed 4-0.

## **AGENDA ITEM 13 – TO DISCUSS AND TAKE ANY NECESSARY ACTION RELATED TO THE PROPERTY TAX CONFIRMATION ELECTION PREVIOUSLY CALLED BY THE DISTRICT:**

Deferred.

## **AGENDA ITEM 14-TO DISCUSS THE PAYMENT OF COMPENSATION TO COMMISSIONERS IN ACCORDANCE WITH APPLICABLE LAWS:**

Jane Guevara made a motion to approve resolution authorizing compensation to commissioners; seconded by: Jody Pham Truong; passed 4-0.

## **AGENDA ITEM 15— ATTORNEY’S REPORT: OTHER ISSUES AND MATTERS:**

Deferred.



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**AGENDA ITEM 16-EXECUTIVE SESSION: TO DISCUSS AND TAKE ACTION ON PERSONNEL ISSUES PURSUANT TO SECTION 551.074, GOVERNMENT CODE TO DISCUSS DISTRICT'S POSSIBLE REAL PROPERTY ACQUISITION:**

None.

**AGENDA ITEM 17- TO TAKE ANY NECESSARY ACTION FROM EXECUTIVE SESSION.**

No session

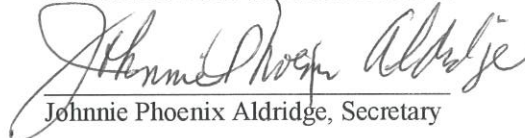
**AGENDA ITEM 18-TO SCHEDULE THE OCTOBER DISTRICT MEETING:**

Regular Meeting set for October 12, 2023.

**AGENDA ITEM 19 – ADJOURNMENT**

With no further business to be considered, the meeting was adjourned by Carmon Smith; seconded by Jane Guevara; passed 4-0 at 8:13 PM.

RESPECTIVELY SUBMITTED BY:

  
Johnnie Phoenix Aldridge, Secretary