



# Harris County Emergency Services District #20

12820 TC Jester Blvd • Houston, Texas 77038  
281-448-4084 Office • 281-583-1084 Fax

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## MINUTES OF THE AUGUST 10, 2023, REGULAR MEETING

**MEMBERS PRESENT:** JOHNNIE PHOENIX ALDRIDGE CARMON SMITH, JODY PHAM TRUONG AND JANE GUEVARA

**MEMBERS ABSENT:**

**GUESTS:** See attached Sign-In Sheet

### **PUBLIC MEETING NOTICE POSTED AT:**

Harris County Clerk's office, Houston, TX 77251  
Station 41, 2950 Washington, Houston, TX 77038  
Station 42, 5335 Green Pines Lane, Houston, TX 77066  
Station 43, 7706 Fallbrook Dr., Houston, TX 77086  
Station 44, 12820 TC Jester BLVD., Houston, TX 77038

### **AGENDA ITEM 1 - CALL TO ORDER:**

The meeting was called to order by President Carmon Smith at 6:42 PM.

### **AGENDA ITEM 2 – COMMENTS FROM THE PUBLIC:**

No comments.

### **AGENDA ITEM 3 – TO DISCUSS STATUS OF MINUTES FROM PREVIOUS MEETING(S) AND TAKE ANY NECESSARY ACTION**

Carmon Smith made a motion to accept July Regular Meeting Minutes seconded by Jody Pham Truong; Passed 4-0

### **AGENDA ITEM 4 - TREASURER'S REPORT**

Reviewed checks presented. (See attached) Jane Guevara made a motion to accept the financial report and to ratify and pay expenses and approve investments; seconded by Jody Pham Truong; passed 4 - 0.

### **AGENDA ITEM 5- FIRE DEPARTMENT REPORT:**

Fire department report presented by Chief Wesley Cole. This report (please see attached) included information for July 2023. Motion made to accept the report by Jody Pham Truong; seconded by Jane Guevara; passed 4 - 0.

### **AGENDA ITEM 6 – TO RECEIVE A REPORT FROM MARTINEZ ARCHITECTS AND TAKE ACTION ON ISSUES RELATED TO THE DESIGN OF DISTRICT FACILITIES INCLUDING BUT NOT LIMITED TO PLANNING, DESIGN, PERMITTING, BUDGETING, SOLICITING FOR FINANCING, ENGAGING IN CONSULTING ENGINEERS AND ARCHITECTS, SOLICITATION FOR CONTRACTORS.**

Deferred.



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**AGENDA ITEM 7 – TO RECEIVE A REPORT FROM MARTINEZ ARCHITECTS AND TAKE ACTION ON ISSUES RELATED TO THE DESIGN OF DISTRICT FACILITIES INCLUDING BUT NOT LIMITED TO BID OPENINGS, DISCUSSION OF BIDS RECIVED, AND AWARD OF CONSTRUCTION CONTRACT.**

Deferred.

**AGENDA ITEM 8-TO DISCUSS AND TAKE ANY NECESSARY ACTION TO AMMEND THE NWVFD'S BUDGET:**

Deferred

**AGENDA ITEM 9-TO CONSIDER, DISCUSS AND POSSIBLY APPROVE THE PURCHASE OF TWO NEW STAFF VEHICLES.**

Carmon Smith made a motion to approve the purchase of (3) new staff vehicles; seconded by Jody Pham Truong; Passed 4-0

**AGENDA ITEM 10-TO DISCUSS AND TAKE ANY NECESSARY ACTION TO AMMEND THE DISTRICT'S BUDGET:**

Deferred.

**AGENDA ITEM 11-TAKE ANY NECESSARY ACTION CONCERNING DISTRICT PROPERTY:**

Deferred.

**AGENDA ITEM 12 – ATTORNEY'S REPORT: OTHER ISSUES AND MATTERS:**

Butch Callegari advised to meet on August 21,2023 at 6:30 pm to discuss the tax rate and call on election if needed.

**AGENDA ITEM 13 – EXECUTIVE SESSION: TO DISCUSS AND TAKE ACTION ON PERSONNEL ISSUES PURSUANT TO SECTION 551.074, GOVERNMENT CODE TO DICUSS DISTRICT'S POSSIBLE REAL PROPERTY ACQUISITION:**

No session

**AGENDA ITEM 14 – TO TAKE ANY NECESSARY ACTION FROM EXECUTIVE SESSION.**

No actions taken.

**AGENDA ITEM 15 – TO SCHEDULE THE SEPTEMBER DISTRICT MEETING:**

Regular Meeting set for September 14, 2023.



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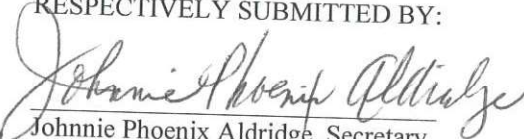
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## AGENDA ITEM 16 – ADJOURNMENT

With no further business to be considered, the meeting was adjourned by Carmon Smith; seconded by Jody Pham Truong;; passed 4-0 at 8:18 PM.

RESPECTIVELY SUBMITTED BY:

  
Johnnie Phoenix Aldridge, Secretary