



# Harris County Emergency Services District #20

12820 TC Jester Blvd • Houston, Texas 77038

281-448-4084 Office • 281-583-1084 Fax

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## MINUTES OF THE JANUARY 12, 2023 REGULAR MEETING

**MEMBERS PRESENT:** JOHNNIE PHOENIX ALDRIDGE, JODY PHAM TRUONG, JANE GUEVARA, AND CARMON SMITH

**MEMBERS ABSENT:** JEANNET LOUNNIVONGSA

**GUESTS:** See attached Sign-In Sheet

### **PUBLIC MEETING NOTICE POSTED AT:**

Harris County Clerk's office, Houston, TX 77251  
Station 41, 2950 Washington, Houston, TX 77038  
Station 42, 5335 Green Pines Lane, Houston, TX 77066  
Station 43, 7706 Fallbrook Dr., Houston, TX 77086  
Station 44, 12820 TC Jester BLVD., Houston, TX 77038

### **AGENDA ITEM 1 - CALL TO ORDER:**

The meeting was called to order by President Carmon Smith at 6:42 PM.

### **AGENDA ITEM 2 – COMMENTS FROM THE PUBLIC:**

No comments.

### **AGENDA ITEM 3 – TO DISCUSS STATUS OF MINUTES FROM PREVIOUS MEETING**

Jane Guevara made a motion to accept November Regular Meeting Minutes seconded by Johnny Aldridge Phoenix; passed 3-0.

Commissioner Jody Pham Truong joined meeting.

### **AGENDA ITEM 4 – TREASURER'S REPORT:**

Reviewed checks presented. (See attached) Jane Guevara made a motion to accept the financial report and to ratify and pay expenses and approve investments; seconded by Carmon Smith; passed 4 - 0.

### **AGENDA ITEM 7 - FIRE DEPARTMENT REPORT:**

Fire department report presented by Chief Wesley Cole. This report (please see attached) included information for December 2022. Motion made to accept the report by Carmon Smith; seconded by Jane Guevara; passed 4 - 0.

### **AGENDA ITEM 6 – TO RECEIVE A REPORT FROM MARTINEZ ARCHITECTS AND TAKE ACTION ON ISSUES RELATED TO THE DESIGN OF DISTRICT FACILITIES INCLUDING BUT NOT LIMITED TO PLANNING, DESIGN, PERMITTING, BUDGETING, SOLICITING FOR FINANCING, ENGAGING IN CONSULTING ENGINEERS AND ARCHITECTS, SOLICITATION FOR CONTRACTORS.**

Please see attached.



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**AGENDA ITEM 5 – TO DISCUSS AND TAKE ANY NECESSARY ACTION FOR MCCALL, GIBSON SWEDLUND BARFOOT AUDIT ENGAGEMENT.**

Carmon made a motion to engage McCall, Gibson, Swedlund, Barefoot to audit the districts 2022 financial records; Seconded by Jane Guevara; passed 4-0.

**AGENDA ITEM 8-TO. DISCUSS AND TAKE ANY NECESSARY ACTION TO AMMEND THE DISTRICT'S 2022 BUDGET:**

Deferred.

**AGENDA ITEM 8 – TO DISCUSS AND TAKE ANY NECESSARY ACTION TO AMMEND THE NWVFD'S 2022 BUDGET:**

Deferred.

**AGENDA ITEM 10 – TO DISCUSS AND TAKE ANY NECESSARY ACTION CONCERNING DISTRICT PROPERTY:**

Deferred.

**AGENDA ITEM 11 – ATTORNEY'S REPORT: OTHER ISSUES AND MATTERS:**

Deferred.

**AGENDA ITEM 9 – TO SCHEDULE THE FEBUARY 2023 DISTRICT MEETING:**

Regular Meeting set for February 9, 2023.

**AGENDA ITEM 12 – EXECUTIVE SESSION: TO DISCUSS AND TAKE ACTION ON PERSONNEL ISSUES PURSUANT TO SECTION 551.074, GOVERNMENT CODE TO DICUSS DISTRICT'S POSSIBLE REAL PROPERTY ACQUISTION:**

No session

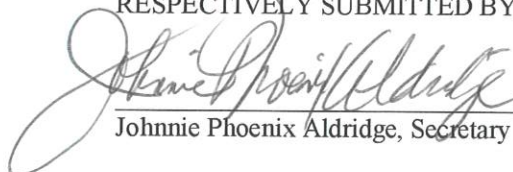
**AGENDA ITEM 13 – TO TAKE ANY OTHER NECESSARY ACTION FROM EXECUTIVE SESSION:**

No actions taken.

**AGENDA ITEM 14 – ADJOURNMENT**

With no further business to be considered, the meeting was adjourned by Carmon Smith; seconded Jane Guevara; passed 4-0 at 8:07 PM.

RESPECTIVELY SUBMITTED BY:

  
Johnnie Phoenix Aldridge, Secretary