



# Harris County Emergency Services District #20

12820 TC Jester Blvd • Houston, Texas 77038  
281-448-4084 Office • 281-583-1084 Fax

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## MINUTES OF THE AUGUST 11, 2022 REGULAR MEETING

**MEMBERS PRESENT:** JOHNNIE PHOENIX ALDRIDGE, JODY PHAM TRUONG, JANE GUEVARA, AND CARMON SMITH

**MEMBERS ABSENT:** JEANNET LOUNNIVONGSA

**GUESTS:** See attached Sign-In Sheet

### **PUBLIC MEETING NOTICE POSTED AT:**

Harris County Clerk's office, Houston, TX 77251  
Station 41, 2950 Washington, Houston, TX 77038  
Station 42, 5335 Green Pines Lane, Houston, TX 77066  
Station 43, 7706 Fallbrook Dr., Houston, TX 77086  
Station 44, 12820 TC Jester BLVD., Houston, TX 77038

### **AGENDA ITEM 1 - CALL TO ORDER:**

The meeting was called to order by President Carmon Smith at 7:27 PM.

### **AGENDA ITEM 2 – COMMENTS FROM THE PUBLIC:**

No comments.

### **AGENDA ITEM 3 – TO DISCUSS STATUS OF MINUTES FROM PREVIOUS MEETING**

Carmon Smith made a motion to accept July Regular Meeting Minutes; seconded by Johnnie Phoenix Aldridge; passed 4-0.  
Carmon Smith made a motion to accept July Regular Meeting Minutes; seconded by Johnnie Phoenix Aldridge; passed 4-0.

### **AGENDA ITEM 4 – TREASURER'S REPORT:**

Reviewed checks presented. (See attached) Jane Guevara made a motion to accept the financial report and to ratify and pay expenses and approve investments; seconded by Jody Pham Truong; passed 4 - 0.

### **AGENDA ITEM 5 - FIRE DEPARTMENT REPORT:**

Fire department report presented by Chief Wesley Cole. This report (See attached) included information for July 2022. Motion made to accept the report by Carmon Smith; seconded by Jody Pham Truong; passed 4 - 0.

### **AGENDA ITEM 6 – TO RECEIVE A REPORT FROM MARTINEZ ARCHITECTS AND TAKE ACTION ON ISSUES RELATED TO THE DESIGN OF DISTRICT FACILITIES INCLUDING BUT NOT LIMITED TO PLANNING, DESIGN, PERMITTING, BUDGETING, SOLICITING FOR FINANCING, ENGAGING IN CONSULTING ENGINEERS AND ARCHITECTS, SOLICITATION FOR CONTRACTORS.**

Andrew Vincent from Martinez Architects presented an update on design process and schedule. (See attached)



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## **AGENDA ITEM 7 – TO RATIFY ACTION TAKEN WITH RESPECT TO PROVIDING GIFT CARDS TO FIRE DEPARTMENT MEMBERS.**

Jane Guevara made a motion to ratify action taken with respect to providing gift cards to fire department members; seconded by Jody Pham Truong; passed 4-0. Gift Cards to be handed out 09-10-2022 at Fire Department banquet.

## **AGENDA ITEM 8 – TO DISCUSS AND TAKE ANY NECESSARY ACTION TO AMMEND THE NWVFD'S 2022 BUDGET:**

Deferred.

## **AGENDA ITEM 9 – TO DISCUSS AND TAKE ANY NECESSARY ACTION TO AMMEND THE DISTRICT'S 2022 BUDGET:**

Deferred.

## **AGENDA ITEM 10 – TO DISCUSS AND TAKE ANY NECESSARY ACTION TO AMMEND THE DISTRICT'S 2023 BUDGET:**

Deferred.

## **AGENDA ITEM 11 – TO DISCUSS AND TAKE ANY NECESSARY ACTION TO AMMEND THE NWVFD'S 2023 BUDGET:**

Deferred.

## **AGENDA ITEM 12 – TO DISCUSS 2022 TAX LEVY AND ADOPT A TAX RATE.**

District council advised the Board of available options for setting the tax rate. Special meeting will be held 08-22-2022 at 7:15 PM.

## **AGENDA ITEM 13 – TO DISCUSS THE NOVEMBER 2022 ELECTION OF COMMISSIONERS.**

Jody Phan Truong made a motion to approve the order calling commissioners election; seconded by Johnnie Phoenix Aldridge; Passed 4-0. (See attached)

## **AGENDA ITEM 14 – TO SCHEDULE THE SEPTEMBER 2022 DISTRICT MEETING:**

Deferred.

## **AGENDA ITEM 15 – TO DISCUSS AND TAKE ANY NECESSARY ACTION CONCERNING DISTRICT PROPERTY:**

Deferred.

## **AGENDA ITEM 16 – ATTORNEY'S REPORT: OTHER ISSUES AND MATTERS:**

Department audit in progress. No update at this time on pending litigation.



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**AGENDA ITEM 17 – EXECUTIVE SESSION: TO DISCUSS AND TAKE ACTION ON PERSONNEL ISSUES PURSUANT TO SECTION 551.074, GOVERNMENT CODE TO DISCUSS DISTRICT'S POSSIBLE REAL PROPERTY ACQUISITION:**

No session

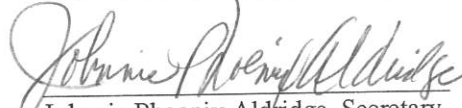
**AGENDA ITEM 18 – TO TAKE ANY OTHER NECESSARY ACTION FROM EXECUTIVE SESSION:**

No actions taken.

**AGENDA ITEM 149 – ADJOURNMENT**

With no further business to be considered, the meeting was adjourned by Carmon Smith; seconded Jody Pham Truong, passed 4-0 at 9:12 PM.

RESPECTIVELY SUBMITTED BY:

  
Johnnie Phoenix Aldridge, Secretary