



Harris County Emergency Services District #20

12820 TC Jester Blvd • Houston, Texas 77038
281-448-4084 Office • 281-583-1084 Fax

MINUTES OF THE JULY 14, 2022 REGULAR MEETING

MEMBERS PRESENT: JOHNNIE PHOENIX ALDRIDGE, JEANNET LOUNNIVONGSA, JODY PHAM TRUONG, JANE GUEVARA, AND CARMON SMITH

MEMBERS ABSENT: NONE

GUESTS: See attached Sign-In Sheet

PUBLIC MEETING NOTICE POSTED AT:

Harris County Clerk's office, Houston, TX 77251
Station 41, 2950 Washington, Houston, TX 77038
Station 42, 5335 Green Pines Lane, Houston, TX 77066
Station 43, 7706 Fallbrook Dr., Houston, TX 77086
Station 44, 12820 TC Jester BLVD., Houston, TX 77038

AGENDA ITEM 1 - CALL TO ORDER:

The meeting was called to order by President Carmon Smith at 7:26 PM.

AGENDA ITEM 2 – COMMENTS FROM THE PUBLIC:

No comments.

AGENDA ITEM 3 – TO DISCUSS STATUS OF MINUTES FROM PREVIOUS MEETING

Carmon Smith made a motion to accept May Regular Meeting Minutes, May Certified Agenda and June Regular Meeting Minutes; seconded by Jane Guevara; passed 4-0.

AGENDA ITEM 4 – TREASURER'S REPORT:

Paula Barr and Robyn Humphries from HDL Companies presented the district sales tax report for July 2022.

Reviewed checks presented. (See attached) Jane Guevara made a motion to accept the financial report and to ratify and pay expenses and approve investments; seconded by Johnnie Phoenix Aldridge; passed 4 - 0.

Commissioner Jody Pham Truong joined meeting.

AGENDA ITEM 5 - FIRE DEPARTMENT REPORT:

Fire department report presented by Chief Wesley Cole. This report (please see attached) included information for June 2022. Motion made to accept the report by Carmon Smith; seconded by Jane Guevara; passed 5 - 0.



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AGENDA ITEM 6 – TO RECEIVE A REPORT FROM MARTINEZ ARCHITECTS AND TAKE ACTION ON ISSUES RELATED TO THE DESIGN OF DISTRICT FACILITIES INCLUDING BUT NOT LIMITED TO PLANNING, DESIGN, PERMITTING, BUDGETING, SOLICITING FOR FINANCING, ENGAGING IN CONSULTING ENGINEERS AND ARCHITECTS, SOLICITATION FOR CONTRACTORS.

District Attorney W. A Callegari Jr. presented an update on behalf of Martinez Architects that we are still waiting for Phase I Environmental report. Construction Committee will have first meeting with Martinez Architects on Monday, July 18, 2022.

AGENDA ITEM 7 – TO DISCUSS AND TAKE ANY NECESSARY ACTION TO AMMEND THE DISTRICT’S 2022 BUDGET:

Jody Pham Truong made a motion to purchase \$50 gift cards and pay the activation fee for all people on the NWVF roster presented today (07-14-2022); seconded by Jane Guevara; passed 5-0. No amends to budget at this time.

AGENDA ITEM 8 – TO DISCUSS AND TAKE ANY NECESSARY ACTION TO AMMEND THE NWVFD’S 2022 BUDGET:

Deferred.

AGENDA ITEM 10 – TO DISCUSS AND TAKE ANY NECESSARY ACTION CONCERNING DISTRICT PROPERTY:

Deferred.

AGENDA ITEM 11 – ATTORNEY’S REPORT: OTHER ISSUES AND MATTERS:

Election to be held this year for Jane Guevara and Jeanette Lounnivongsa’s board positions. Applications will be accepted July 23, 2022 thru August 22, 2022. Application to be turned into Callegari Law Firm or District head office. Tax information has not been received from the county. No update at this time on pending litigation.

AGENDA ITEM 9 – TO SCHEDULE THE JULY 2022 DISTRICT MEETING:

Regular Meeting set for August 11, 2022, at 7:15pm. Budget workshop set for August 6, 2022, at 9:00am.

AGENDA ITEM 12 – EXECUTIVE SESSION: TO DISCUSS AND TAKE ACTION ON PERSONNEL ISSUES PURSUANT TO SECTION 551.074, GOVERNMENT CODE TO DICUSS DISTRICT’S POSSIBLE REAL PROPERTY ACQUISITION:

No session

AGENDA ITEM 13 – TO TAKE ANY OTHER NECESSARY ACTION FROM EXECUTIVE SESSION:

No actions taken.

AGENDA ITEM 14 – ADJOURNMENT

With no further business to be considered, the meeting was adjourned by Carmon Smith; seconded Johnnie Phoenix Aldridge; passed 5-0 at 9:00 PM.



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RESPECTIVELY SUBMITTED BY:


Johnnie Phoenix Aldridge, Secretary