MINUTES OF THE MARCH 10th, 2022, REGULAR MEETING

**MEMBERS PRESENT:** CARMON SMITH, JANE GUEVARA, JOHNNIE PHOENIX ALDRIDGE, AND JODY PHAM TRUONG (VIRTUAL)

**MEMBERS ABSENT:** JEANNET LOUNNIVONGSA

**GUESTS:** See attached Sign-In Sheet (Addendum A)

**PUBLIC MEETING NOTICE POSTED AT:**

Harris County Clerk’s office, Houston, TX 77251

Station 41, 2950 Washington St, Houston, TX 77038

Station 42, 5335 Green Pines Ln, Houston, TX 77066

Station 43, 7706 Fallbrook Dr., Houston, TX 77086

Station 44, 12820 TC Jester Blvd., Houston, TX 77038

**AGENDA ITEM 1 - CALL TO ORDER:**

The meeting was called to order by President Carmon Smith at 7:26 PM

**AGENDA ITEM 2 – TO DISCUSS STATUS OF MINUTES FROM JANUARY 13, 2022 MEETING.**

Jane Guevara made a motion to accept the minutes written for the January 13, 2022 meeting; seconded by Johnnie Phoenix Aldridge; passed 4 - 0.

**AGENDA ITEM 3 – TREASURER’S REPORT:**

Reviewed checks presented. (See attached) Jane Guevara made a motion to accept the financial report and to ratify and pay expenses and approve investments; seconded by Johnnie Phoenix Aldridge; passed 4 - 0.

**AGENDA ITEM 4 - FIRE DEPARTMENT REPORT:**

Fire department report presented by Chief Wesley Cole. This report (please see attached) included information for January and February 2022, (See attached) Motion made to accept the report by Jane Guevara; seconded by Johnnie Phoenix Aldridge; passed 4 - 0.

AGENDA ITEM 5 – TO DISCUSS POSSIBLE FUTURE PURCHASE OF NEW FIRE APPARATUS INCLUDING LADDER AND RESCUE TRUCK

Chief Wesley Cole and District Chief JC Marshall are to do additional research into cost and expected timelines for ladder and rescue truck to present to board at next meeting.

AGENDA ITEM 6 – TO DISCUSS AND TAKE ANY NESSICARY ACTION ON PURCHASING EQUIPMENT FOR THE FIRE DEPARTMENT AS SEEN AT THE SAFE-D CONFERENCE

Deferred.

AGENDA ITEM 7 – TO DISCUSS AND TAKE ANY NESSICARY ACTION ON REQUESTIONG A REQUEST FOR QUALIFICATION OF AN ARCHITECT FOR THE NEW FIRE STATION 42

Meeting set for April 2nd, 2022, at 9am to meet with potential architects.

AGENDA ITEM 8- TO DISCUSS AND TAKE ACTION ON RENEWING CONTRACT WITH HDL COMPANIES FOR SALES TAX CONSULTING

Deferred to allow District Attorney time to review new contract and have HDL representative present at April meeting.

AGENDA ITEM 9 – TO DISCUSS AND TAKE ANY NECESSARY ACTION TO AMMEND THE DISTRICT’S 2022 BUDGET:

Deferred.

AGENDA ITEM 10 – TO DISCUSS AND TAKE ANY NECESSARY ACTION TO AMMEND THE NWVFD’S 2022 BUDGET:

Deferred.

AGENDA ITEM 11 – TO SCHEDULE THE APRIL 2022 DISTRICT MEETING:

Meeting set for April 7th, 2022, at 7:15pm.

AGENDA ITEM 12 – TO DISCUSS AND TAKE ANY NECESSARY ACTION CONCERNING DISTRICT PROPERTY:

Deferred.

AGENDA ITEM 13 – ATTORNEY’S REPORT: OTHER ISSUES AND MATTERS:

Letter received from Texas Comptroller about a sales tax over payment of $329,253.80.

AGENDA ITEM 12 – COMMENTS FROM THE PUBLIC:

Zach Karrenbrock: Look into borrowed money if necessary for all large purchases being requested by fire department, interest rates are very low for Emergency Service Districts. Northwest Fire Department is one of the lowest paid in Harris County and the ESD should look into spending money on the firefighter to increase member retention.

AGENDA ITEM 13 - EXECUTIVE SESSION: TO DISCUSS AND TAKE ACTION ON PERSONNEL ISSUES PURSUANT TO SECTION 551.074, GOVERNMENT CODE TO DICUSS DISTRICT’S POSSIBLE REAL PROPERTY ACQUISTION:

No session.

**AGENDA ITEM 13 – TO TAKE ANY OTHER NECESSARY ACTION FROM EXECUTIVE SESSION:**

No actions taken.

**AGENDA ITEM 14 – ADJOURNMENT**

With no further business to be considered, the meeting was adjourned by Carmon Smith; seconded Jane Guevara; passed 4-0 at 8:44 PM.

RESPECTIVELY SUBMITTED BY:

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Johnnie Phoenix Aldridge, Secretary