MINUTES OF THE JANUARY 14, 2022, REGULAR MEETING

**MEMBERS PRESENT:** CARMON SMITH, JANE GUEVARA,JEANNET LOUNNIVONGSA, JODY PHAM TRUONG AND JOHNNIE PHOENIX ALDRIDGE

**MEMBERS ABSENT:** NONE

**GUESTS:** See attached Sign-In Sheet (Addendum A)

**PUBLIC MEETING NOTICE POSTED AT:**

Harris County Clerk’s office, Houston, TX 77251

Station 41, 2950 Washington St, Houston, TX 77038

Station 42, 5335 Green Pines Ln, Houston, TX 77066

Station 43, 7706 Fallbrook Dr., Houston, TX 77086

Station 44, 12820 TC Jester Blvd., Houston, TX 77038

**AGENDA ITEM 1 - CALL TO ORDER:**

The meeting was called to order by District Attorney WA Callegari Jr., at 7:21 PM

**AGENDA ITEM 2 – TO DISCUSS STATUS OF MINUTES FROM DECEMBER 9, 2021 MEETING.**

President Carmon Smith made a motion to accept the minutes written for the December 9, 2021, meeting; seconded by Johnnie Phoenix Aldridge; passed 5 - 0.

**AGENDA ITEM 3 – TREASURER’S REPORT:**

Reviewed checks presented. (See attached) Jody Pham Truong made a motion to accept the financial report and to ratify and pay expenses and approve investments; seconded by Johnnie Phoenix Aldridge; passed 5 - 0.

**AGENDA ITEM 4 - FIRE DEPARTMENT REPORT:**

Fire department report presented by Chief Wesley Cole. This report (please see attached) included information for December 2021, (See attached) Motion made to accept the report by Carmon Smith; seconded by Johnnie Phoenix Aldridge; passed 5 - 0.

AGENDA ITEM 5 – TO REVIEW AND APPROVE THE DISTRICT’S INVESTMENT POLICY

Jody Pham Truong made a motion to renew the investment policy as it stands. Seconded by Carmon Smith; passed 5 - 0.

AGENDA ITEM 6 – TO DISCUSS AND TAKE ANY NECESSARY ACTION TO AMMEND THE DISTRICT’S 2022 BUDGET:

Carmon Smith made a motion to allocate an additional $135,422.11 to the Northwest Volunteer Fire Department to cover unforeseen expenses in 2021 and amend the district’s 2022 budget to reflect the allocation. Seconded by Jody Pham Truong; passed 5 - 0.

AGENDA ITEM 7 – TO DISCUSS AND TAKE ANY NECESSARY ACTION TO AMMEND THE NWVFD’S 2022 BUDGET:

Deferred.

AGENDA ITEM 8 – TO DISCUSS AND TAKE ANY NECESSARY ACTION CONCERNING STATION 42:

Deferred

AGENDA ITEM 9 – TO SCHEDULE THE FEBUARY 2022 DISTRICT MEETING:

Meeting set for February 10th, 2022, at 7:15pm.

AGENDA ITEM 10 – TO DISCUSS AND TAKE ANY NECESSARY ACTION CONCERNING DISTRICT PROPERTY:

Deferred.

AGENDA ITEM 11 – ATTORNEY’S REPORT: OTHER ISSUES AND MATTERS:

Letter sent to insurance following litigation notice last month. McCall Gibson to perform audit this year as signed last year.

AGENDA ITEM 12 – COMMENTS FROM THE PUBLIC:

No comments.

AGENDA ITEM 13 - EXECUTIVE SESSION: TO DISCUSS AND TAKE ACTION ON PERSONNEL ISSUES PURSUANT TO SECTION 551.074, GOVERNMENT CODE TO DICUSS DISTRICT’S POSSIBLE REAL PROPERTY ACQUISTION:

No session.

**AGENDA ITEM 13 – TO TAKE ANY OTHER NECESSARY ACTION FROM EXECUTIVE SESSION:**

No actions taken.

**AGENDA ITEM 14 – ADJOURNMENT**

With no further business to be considered, the meeting was adjourned by Jody Pham Truong; seconded Johnnie Phoenix Aldridge; passed 5-0 at 7:56PM.

RESPECTIVELY SUBMITTED BY:

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Johnnie Phoenix Aldridge, Secretary